

WORKSHOP PLANNING

PURPOSE:

CONTENT:

PROCESS:

SEGMENT	PLANNING QUESTIONS	PLAN
Opening for Safety	<ul style="list-style-type: none">• How will you welcome learners?• In what ways will you create and sustain a sense of belonging?• What signals will reinforce emotional safety?	
Minilesson for Inspiration	<ul style="list-style-type: none">• In what ways will you bring purpose and relevance to the topic?• What content and/or process will be briefly discussed to set learners up for independence?	
Work Time for Challenge and Support	<ul style="list-style-type: none">• What is today's rich task?• How will discourse be structured?• How will you treat for status?• What role will you play throughout the work time?	
Sharing and Reflection for Growth	<ul style="list-style-type: none">• How will students share their ideas?• In what ways will you ensure that diverse perspectives are represented and honored?• What will learners reflect about, and in what format?	

WORKSHOP WHEEL PLANNING TEMPLATE

Use this outline and the questions on the previous page to plan how you will use each segment of class time.

